

STATE OF DELAWARE
DEPARTMENT OF NATURAL RESOURCES AND ENVIRONMENTAL CONTROL

ON-SITE SYSTEMS ADVISORY BOARD
89 Kings Highway, Dover, DE 19901
(302) 739-9948 Tel * (302) 739-7764 Fax

Monthly Meeting Minutes

For July 7, 2010

Members Present: Lāf Erickson, Paul Hufschmidt, Byron Jefferson, Phil King, Susan Marsett (for Dave Schepens), Ken Walsh

Also Present: DNREC staff: Dawn Baker, Kathy Wright & Jason Baumgartner; Jim Williams & Ben Miller (Freemire & Assoc.)

- ❖ Meeting began at 9:15 a.m.
- ❖ Paul made a motion to accept the amended agenda items (marked with a ✕ on the agenda); Ken seconded, all approved.
- ❖ June 2010 Meeting Minutes reviewed; Paul made a motion to approve, Ken seconded, all approved.
- ❖ License Applications:

<i>Applicant Name</i>	<i>License Type</i>	<i>Approved</i>	<i>Denied</i>	<i>Motion By</i>	<i>2nd By</i>	<i>All In Agreement</i>
Jack Grist	F	X		Paul	Lāf	X
David Orme	F					
Derrick Brooks	F					
Trevor Ball	F					
Dale Hardy*	E		X	Ken	Paul	X

* *Request copies of more permits from the past two years.*

- ❖ CET's:
 - DE Technical & Community College: Operation and Maintenance of Solar Energy Systems for Operators – *Request Syllabus*
 - Brian Carbaugh (#2043 Class C): Purestream, Inc. SBR/BESST Educational Seminar – Approved for 1.5 hours
 - DE Rural Water Assoc.:
 - Employing SCADA – Your 24/7 Operator – *Approved for 5.0 hours (all licensees)*
 - Membrane Bioreactor Workshop – *Approved for 4.0 hours (all licensees)*
 - Electrical Safety Training – *Approved for 4.0 hours (all licensees)*

- ❖ Charles S. Webb (#2386 Class A, B, E, F, H) – Mr. Webb entered meeting at 9:20 am. OSSAB had requested Mr. Webb's appearance from June meeting for Enforcement issues. Sue gave overview of reason for requested appearance to meeting (total of five (5) Managers Warnings over past few years); Mr. Webb explained that the weather may have been factor for not calling or scheduling dual inspection for one site; Mr. Webb explained that he did not realize that he was required to submit a new design prior to installation when changing the configuration of a system; Jim Williams and Ben Miller of Freemire & Assoc. were introduced; Mr. Williams explained that his company had not submitted inspection reports to the Department as of this time and has not released the Operations & Maintenance (O&M) Contract to Mr. Webb due to Mr. Webb's failure to pay for installed products; Mr. Williams explained that his company had performed all required inspections; Mr. Webb explained that Freemire had not released the O&M Contract to him with this being result of another Managers Warning; Sue explained regulations for Class E licensees having ten (10) days to submit completion reports to Department and suggested that Freemire submit inspection reports to Department; Paul suggested Freemire submit paperwork to Department and that both parties are at fault; Ken clarified that the situation is clearly a civil matter; Ken suggested that Freemire and Mr. Webb agree on payment arrangements and Freemire release O&M Contract and inspections to the Department; Phil suggested that the Department requests paperwork to Department within thirty days; Ken made motion to write letter to Mr. Webb to have paperwork submitted within thirty days (prior to next OSSAB meeting), Paul seconded; Sue disagreed, noting the Department had no jurisdiction over a private-party matter; No further action requested.
- ❖ Enforcement / Compliance: The following Manager's Warnings were issued in June 2010:
 - Mark Kohout (#4389 Class E): Improper installation, no action requested.
 - Sam Powell, Jr. (#4703 Class F, H): Installed distribution box without possessing proper license, no action requested.
- ❖ Next scheduled meeting for August 4, 2010.
- ❖ Meeting adjourned @ 10:40 am.


Prepared By Dawn Baker


Approved By Byron Jefferson